Children, Youth and Families Department
Child Care Licensing
SURVEY REPORT

| Center Name: | Address: | Phone: |
|---|---|---|
| Ms. Kelli's House | 4615 Greene Ave. NW<br>Albuquerque, NM 87114 | (505)898-7607 |

| License Number: | Issue Date: | Expiration Date: | Type: | Status: |
|---|---|---|---|---|
| 148498 | 12/1/2017 | 07/6/2018 | 3 Star FOCUS Child Care Center | Licensed |

| Capacity | | | | | | Census | | | |
|---|---|---|---|---|---|---|---|---|---|
| Over Age 2: | 38 | Under Age 2: | 28 | Night Care: | 0 | Playground: | 20 | Over 2: | 0 | Under 2: | 0 |

**Days and Hours of Operation**

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---|---|---|---|---|---|---|---|
| Opening Times: | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM | Closed | Closed |
| Closing Times: | 05:30 PM | 05:30 PM | 05:30 PM | 05:30 AM | 05:30 PM | | |

| # of Classrooms: | Purpose: | Date: | Time: |
|---|---|---|---|
| 3 | Follow-up | 03/08/2018 | 04:30 PM |

**Comments**

**A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:**

| Licensure | |
|---|---|
| 8.16.2.11 A TYPES OF LICENSES | Not Inspected |
| 8.16.2.11 B RENEWAL OF LICENSE | Not Inspected |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE | Not Inspected |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES | Not Inspected |
| 8.16.2.18 D COMPLAINTS | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS | Not Inspected |
| 8.16.2.21 B CAPACITY OF CENTERS | Not Inspected |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS | Compliance |
| **Administrative Requirements** | |
| 8.16.2.22 A ADMINISTRATION RECORDS | Not Inspected |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Not Inspected |
| 8.16.2.22 C POLICY AND PROCEDURES | Not Inspected |
| 8.16.2.22 D FAMILY HANDBOOK | Not Inspected |
| 8.16.2.22 E CHILDREN'S RECORDS | Not Inspected |
| 8.16.2.22 F PERSONNEL RECORDS | Not Inspected |
| 8.16.2.22 G PERSONNEL HANDBOOK | Not Inspected |
| **Personnel & Staffing** | |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | Not Inspected |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING | Not Inspected |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES | Not Inspected |

| Center Name: | License Number: | Date: |
|---|---|---|
| Ms. Kelli's House | 148498 | 03/08/2018 |

| Services & Care of Children | |
|---|---|
| 8.16.2.24 A GUIDANCE | Not Inspected |
| 8.16.2.24 B NAPS OR REST PERIOD | Not Inspected |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS | Not Inspected |
| 8.16.2.24 D DIAPERING AND TOILETING | Not Inspected |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | Not Inspected |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE | Not Inspected |
| 8.16.2.24 G PHYSICAL ENVIRONMENT | Not Inspected |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | Not Inspected |
| 8.16.2.24 I EQUIPMENT AND PROGRAM | Not Inspected |
| 8.16.2.24 J OUTDOOR PLAY AREAS | Not Inspected |
| 8.16.2.24 K SWIMMING, WADING AND WATER | Not Inspected |
| 8.16.2.24 L FIELD TRIPS | Not Inspected |
| **Food Service** | |
| 8.16.2.25 B MEALS AND SNACKS | Not Inspected |
| 8.16.2.25 C MENUS | Not Inspected |
| 8.16.2.25 D KITCHENS | Not Inspected |
| 8.16.2.25 E MEAL TIMES | Not Inspected |
| **Health & Safety Requirements** | |
| 8.16.2.26 A HYGIENE | Not Inspected |
| 8.16.2.26 B FIRST AID REQUIREMENTS | Not Inspected |
| 8.16.2.26 C MEDICATION | Not Inspected |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS | Not Inspected |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS | Not Inspected |
| **Buildings, Grounds & Safety** | |
| 8.16.2.29 A HOUSEKEEPING | Not Inspected |
| 8.16.2.29 B PEST CONTROL | Not Inspected |
| 8.16.2.29 C MECHANICAL SYSTEMS | Not Inspected |
| 8.16.2.29 D WATER AND WASTE | Not Inspected |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL | Not Inspected |
| 8.16.2.29 F EXITS AND WINDOWS | Not Inspected |
| 8.16.2.29 G TOILET AND BATHING FACILITIES | Not Inspected |
| 8.16.2.29 H SAFETY COMPLIANCE | Not Inspected |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | Not Inspected |
| 8.16.2.29 J PETS | Not Inspected |

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

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| --- | --- | --- | --- |
| PW | 03/08/2018 | Signature on file | 03/08/2018 |
| Surveyor:Patricia Williams | Date | Facility Rep:Kelli Sheldon | Date |